



Republika e Kosovës
Republika Kosova-Republic of Kosovo
Qeveria - Vlada - Government

Ministria e Drejtësisë –Ministarstvo Pravde –Ministry of Justice

**REGULATION MoJ - No. 05/2025 ON THE WORK OF THE
EVALUATION COMMISSION FOR ASSESSING CANDIDATES FOR
LICENSING BANKRUPTCY ADMINISTRATORS¹**

¹ Regulation MoJ - No. 05/2025 on the work of the Evaluation Commission for assessing Candidates for Licensing Bankruptcy Administrator, signed by the Acting Minister of the Ministry of Justice, on 13.10.2025, with Decision No. 396/2025 of 13.10.2025.

The Minister of the Ministry of Justice,

Based on Article 168 (paragraph 7) of Law No. 08/L-256 on Bankruptcy; in accordance with Article 11, paragraph 1, sub-paragraph 1.5 of Law No. 08/L-117 on the Government of the Republic of Kosovo,

Issues:

**REGULATION MoJ - No. 05/2025 ON THE WORK OF THE EVALUATION
COMMISSION FOR ASSESSING CANDIDATES FOR LICENSING BANKRUPTCY
ADMINISTRATORS**

**Article 1
Purpose**

This Regulation defines the work of the Commission for the Evaluation of Candidates for Licensing as Bankruptcy Administrators (hereinafter: the Evaluation Commission).

**Article 2
Scope**

The provisions of this Regulation shall apply to all procedures related to the licensing of bankruptcy administrators.

**Article 3
Evaluation Commission for Candidates**

1. The Evaluation Commission for candidates bankruptcy administrators (hereinafter: the Evaluation Commission) is appointed by the Minister of Justice.

2. The mandate of the Evaluation Commission is three (3) years.

**Article 4
Announcement for Licensing Applications**

The Ministry announces the competition for licensing applications as bankruptcy administrators through the Electronic System of Free Professions (hereinafter: SEPL) and on the official website of the Ministry, in the official languages, in accordance with the relevant Law on the Use of Languages.

**Article 5
Content of the Public Competition for Licensing Bankruptcy Administrators**

1. Applications for licensing a bankruptcy administrator are submitted electronically through the *e-Kosova* platform. The application includes the following information:

- 1.1. The period within which the application must be submitted;
- 1.2. The required documentation;
- 1.3. Notification of candidates' rights;
- 1.4. A contact phone number.

2.If electronic application through the *e-Kosova* platform is not possible, applications may be submitted through other means as provided by the rules for filing requests under the relevant Law on General Administrative Procedure.

3.The public competition for licensing applications, as specified in paragraph 1 of this article, will remain open for thirty (30) days after the announcement.

Article 6

Documents Required for Licensing a Bankruptcy Administrator

- 1.Applicants must submit the following documents when applying for licensing:
 - 1.1. Proof that they have not been deprived of legal capacity;
 - 1.2. A medical certificate;
 - 1.3. A certificate of passing the bankruptcy administrator examination.

Article 7

Responsibilities of the Evaluation Commission

- 1.After evaluating the applications and documentation of candidates, the Evaluation Commission prepares an evaluation report within five (5) working days. This report, containing a list of candidates proposed for licensing bankruptcy administrators, is submitted to the Minister of Justice.
- 2.The evaluation report includes, but is not limited to, the reasons for rejecting any candidate from appointment.
3. The evaluation report must be signed by all members of the Evaluation Commission.
- 4.The evaluation report for each candidate is generated by the SEPL.
- 5.The signing of the list of candidates proposed for licensing, as mentioned in paragraph 1 of this article, is carried out in accordance with the rules set forth in the relevant Law on General Administrative Procedure.

Article 8

Chairperson of the Evaluation Commission

- 1.The Chairperson of the Evaluation Commission:

- 1.1 Convenes and presides over meetings of the Evaluation Commission;
- 1.2 Ensures the implementation of this Regulation;
- 1.3 Performs other duties in accordance with this Regulation.

Article 9

Responsibilities of the Members of the Evaluation Commission

1.Members of the Evaluation Commission have the following responsibilities:

- 1.1.regularly attend meetings of the Evaluation Commission, except in justified cases, in which they are obliged to inform the Chairperson of the Evaluation Commission;
- 1.2.maintain the confidentiality of information related to their work in evaluating applications and documents, and refrain from disclosing information pertaining to the evaluation process;
- 1.3.avoid conflicts of interest in accordance with the applicable law on preventing conflicts of interest.

Article 10

Administrative and Professional Duties

The technical administrative and professional duties for the Evaluation Commission are performed by the relevant department for justice system policies, free professions, and statistics within the Ministry of Justice.

Article 11

Entry into Force

This Regulation enters into force seven (7) days after its publication in the Official Gazette of the Republic of Kosovo.

Blerim Sallahu

Acting Minister of Justice

13/10/2025